



Civilian Research & Development Foundation

United States Civilian Research and Development Foundation
For the Independent States of the Former Soviet Union
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December 8, 2000

Nikolai Makarov
St. Petersburg State Institute of Fine Mechanics and Optics
Sablinskaya, 14
St. Petersburg 197101
Russia
Fax: (7-812) 3281335
EMail: mak_nick@newmail.ru

Re: CRDF Award # TGP-374

Dear Dr. Makarov:

On behalf of the U.S. Civilian Research and Development Foundation (CRDF) for the Independent States of the Former Soviet Union, I am pleased to inform you that CRDF is awarding you a Travel Grant under the CRDF Travel Grants Program to attend the conference(s) and/or meeting(s) specified below.

This award consists of two parts: (1) a pre-paid round-trip airline ticket and (2) funds for per diem and other allowable travel expenses, such as reimbursement for visa fees, emergency medical insurance, etc. **The total amount of this award may not exceed \$3600 including the cost of your airfare.** Other forms of support that you may have received have also been taken into account in determining the final amount of your award.

CRDF will provide you with a pre-paid, restricted, round-trip airline ticket at the lowest available fare on a U.S.-flag carrier. Please contact Rachelle Kosky at ATC Travel to book your reservations. Her e-mail address is Tbirdg@aol.com and her fax number is 202-296-9347. Once your ticket has been purchased, CRDF will then calculate the amount available in your award for allowable travel expenses, e.g. U.S. government rates for per diem (lodging, meals, and incidental expenses), insurance, visa fee reimbursement, etc. The total amount available from the award for travel expenses will not exceed \$3600, including airfare. We will notify you approximately two weeks prior to your date of travel of the final amount of your award and where you may receive the funds. The amount determined by CRDF is final irrespective of costs actually incurred by you.

Award details are provided below. Please refer to your grant number TGP-374 in any communications.

AIRLINE TICKET

We have authorized ATC Travel to provide you with a restricted, prepaid airline ticket on a U.S.-flag carrier at the lowest available APEX fare. The itinerary must be from the nearest international airport in the former Soviet Union (FSU) to the U.S. conference/meeting city (or closest airport to the conference/meeting site) with return to the FSU city of departure. Your approved itinerary is as follows:

Depart from St. Petersburg, Russia on January 19, 2001

SPIE's Photonics West 2001 / San Jose Convention Center

Start Date: 1/20/01 - End Date: 1/26/01

San Jose, CA

Return to St. Petersburg, Russia on January 27, 2001

Please contact Rachelle Kosky at ATC Travel *no later than one week after the receipt of this letter* to confirm your airline reservations. You will be directed to a local FSU airline office where you may pick up your ticket upon presentation of this award letter and a photo identification. If that is not possible, ATC Travel will send the ticket directly to you. After your ticket is reserved, CRDF will pay for it directly.

TRAVEL SUPPORT

Your grant also includes funds to partially cover per diem and other approved costs related to participation in the conference and consultation with U.S. scientists. Please contact your conference/meeting organizer to arrange hotel reservations. CRDF will provide you with per diem funds upon your arrival in the U.S. for hotel accommodation, meals, and incidental expenses. Per diem is based on approved U.S. Government rates. You will be informed of the exact amount available for these expenses and the method of disbursement prior to your departure.

IMPORTANT INFORMATION

You are responsible for obtaining a visa to visit the United States. Please use this letter along with your official invitation letter(s) from the conference and/or company when obtaining your visa. **It now takes at least four weeks for scientists from Russia to obtain their visas from the US, so please make your arrangements accordingly.** CRDF includes the cost of the visa fee in the travel support funds as a reimbursement.

CRDF will purchase emergency medical insurance for your stay through a U.S. health insurer, and will provide you with an insurance identification card upon your arrival in the U.S. CRDF pays the health insurance fee directly to the insurer. You will be able to pick up your insurance card with your per diem funds.

If you experience travel-related problems that the airline is unable to solve, you should contact the Travelers' Emergency Service System (TESS). The 24-hour emergency number is 1-800-343-5032. CRDF cannot assist you with any travel-related issues. CRDF assumes no legal or financial responsibility for grantees. CRDF assumes no liability for accident, illness or any other claims related to your travel or participation in the meeting and consultations specified above.

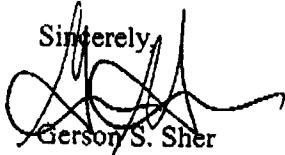
Program. To provide you with the information you will need to apply to this program, we have enclosed a copy of the program announcement and application materials for the Next Steps program. Proposals to this program will be received on a rolling basis while program funds last.

FINAL REPORT

At the end of your visit, you are required to complete and return to CRDF the attached Travel Grant Report. This report should contain a summary of the visit, including specialists and facilities visited, discussions of the proposed technology, and plans for further development of collaborative work. Please indicate if these plans include preparation of a proposal to the CRDF Next Steps to Market Program. We also welcome any comments or feedback from the U.S. participants. The report must be signed by you and faxed to CRDF at (703) 526-9721 before you leave the United States. Final report submission is also required for participation in any future CRDF programs. We would be pleased if you would give CRDF credit in your presentation for funding this travel grant.

CRDF is pleased to offer you a travel grant. I would like to personally wish you a productive and enjoyable visit. If you have any questions, please contact Camille deWalder at cdewalder@crdf.org for a prompt e-mail response.

Sincerely,



Gerson S. Sher
President and Executive Director

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